GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
College Education Development Project (CEDP)
College Name:Govt. Edward College, Pabna. (2101)
College Address:Radhanagar, Post: PabnaSadar. Thana: PabnaSadar. Dist: Pabna.

REQUEST FOR QUOTATION
for
Procurement of Desktop, Laptop, Printer, Photocopier, Scanner & Other Equipment for Sub-project Office

Issued Ref.: GEC/IDP/IDG/CEDP/RFQ-02
Issued On: 26/01/2020

To

1. The Govt. Edward College, Pabna.has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.

2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Suppliers during office hours on all working days.

3. Quotation shall be prepared and submitted using the 'RFQDocument'.

4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.

5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.

6. Quotation in sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before[08/02/2020], [12.00 PM].** The envelope containing the Quotation must be clearly marked "**Quotation forProcurement of Photocopier, Printer, Scanner etc for Sub-project Office"**and **DO NOT OPEN** before **[08/02/2020], [12.30 PM].** Quotations received later than the time specified herein shall not be accepted.

7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.

8. The Procuring Entity may extend the deadline for submission of quotation document on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.

9. All quotations must be valid for a period of at least**60 days**from the closing date of the Quotation.

10. No public opening of quotations received by the closing date shall be held.

11. Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.

12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Supplier, if accepted shall remain fixed for the duration of the Contract.

13. Supplier shall have legal capacity to enter into Contract. Supplier, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License**, **Tax Identification Number (TIN), Online VAT Registration Number** and **Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive**.**

14. Quotation shall be evaluated based on information and documents submitted with the document, by the Evaluation Committee and, at least three (3) responsive Quotation document will be required to determine the lowest evaluated responsive Quotation document for award of the Contract.

15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Supplier shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.

16. The supply of Goods and related services shall be completed within **14 days** from the date of issuing the Purchase Order.

17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.

18. The Procuring Entity reserves the right to reject all the Quotation document or annul the procurement proceedings.

Name: Professor Dr. Md. HumayunKabirMajumder
Designation: Principal & IGD Manager
Address:Govt. Edward College, Pabna, Phone No: 0731-66126   Fax No. 0731-64575
e-mail: edwardcollegebd@yahoo.com

Distribution:
1. Office Head Clerk for posting in Notice Board and the College website.
2. ICT Consultant (ict@cedp.gov.bd), College Education Development Project for kind information and taking necessary action to publish in the project CEDP website.
3. Office File.

Technical Specification of the Goods Required

01. Color Printer

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	To be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	

5	Functions	Only Print	
6	Printer type	Color LaserJet Printer	
7	First Page Print	8.9sec (B), 9.5sec (C)	
8	Speed PPM black	28ppm	
9	Speed PPM color	28ppm	
10	Print resolution	600 x 600dpi (B & C)	
11	Print Paper Size	A4, A5, A6, B5 (JIS), B6 (JIS), 16K (195 x 270 mm, 184 x 260 mm, 197 x 273 mm), 10 x 15 cm, Oficio (216 x 340 mm), postcards (JIS single, JIS double), envelopes (DL, C5, B5)	
12	Duplex Print	Automatic	
13	Paper Type	Paper (bond, brochure, colored, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), postcards, labels, envelopes	
14	Input Tray	50Sheet (Tray 1), 250Sheet (Tray 2)	
15	Output Tray	150Sheet	
16	Processor Speed	1200MHz	
17	Memory	256MB NAND Flash, 128MB DRAM	
18	Display	2 line Backlit LCD Display	
19	Interface (Built-in)	USB, LAN	
20	Mobile Printing	Yes (HP ePrint, Apple AirPrint, Mopria certified, Google Cloud Print 2.0, Mobile Apps)	
21	OS Compatibility	Windows 7, 8, 8.1, 10, Vista, XP SP3, Mac OS: OS X 10.7 Lion, OS X 10.8 Mountain Lion, OS X 10.9 Mavericks, OS X 10.10 Yosemite, Mobile OS: iOS, Android, Windows 8/8.1/10 RT, Linux OS (In-OS HPLIP), SUSE Linux (12.2, 12.3, 13.1), Fedora (17, 18, 19, 20),	
22	Monthly Duty Cycle	50,000 Pages	
23	Dimensions	412.75 x 294.64 x 469.9mm	
24	Consumable	HP 410A Black LaserJet Toner Cartridge (~2300 pages) CF410A, HP 410X Black LaserJet Toner Cartridge (~6500 pages) CF410X, HP 410A Cyan LaserJet Toner Cartridge	

		(~2300 pages) CF411A, HP 410X Cyan LaserJet Toner Cartridge (~5000 pages) CF411X, HP 410A Yello	
25	Weight	18.91Kg	
26	Part No	CF389A	
27	Warranty	1 year	

02. *Printer Laser (Black & White)*

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	To be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	

5	Functions	Only Print	
6	Printer type	Single Function Mono Laser Printer	
7	First Page Print	6sec	
8	Speed PPM black	40ppm (Letter), 32ppm (Legal)	
9	Print resolution	600 x 600dpi	
10	Print Paper Size	Letter, Legal, Statement, Executive Envelope: COM10, Monarch, C5, DL	
11	Scan Resolution	600 x 2400dpi	
12	Duplex Scan	Manual	
13	Copy speed	27CPM	
14	Copy resolution	2400 x 600dpi	
15	Fax speed	33.6K bps	
16	Memory	32MB	
17	Interface (Built-in)	Hi-Speed USB 2.0, LAN, WiFi	
18	Dimensions	22.3" x 20.4"x 17.1"	
19	Consumable	Toner- TN-2355 (2600pg) , TN-2305(1200pg), Drum-DR-2305(10000pg)	
20	Weight	13.78Kg	
21	Part No	MFC-L2700DW	
22	Others	Max. Automatic Document Feeder Capacity: 35-Page ADF, ID Copy: Yes, Fax Page Memory: Up to 400 page, Duplex Copy: Manual	
23	Recommended Accessories (Not Included)	1. Printer Cable: 61.471.04 Havit USB 2.0 Type-A Male to Type-B Male 1.5 Meter Printer Cable # HV-X68, 2. Paper: 109.761.121 K2 Double A A4 paper 80GSM 1Box (500 Sheets), 3. Toner/ Cartridge	
24	Warranty	1 year	

03. *Photocopier*

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	To be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
5	Type	Black & White MFP	
6	Functions	Print, Scan, Copy, Fax(Optional)	
7	First Page Copy Speed	4.3sec	
8	Print Paper Size	A3	
9	Copy Speed	30ppm	
10	Copy resolution	2400 x 600dpi	
11	Color Output	Black & White	
12	Multiple Copy	Up to 999 copies	
13	Scan Speed (B & W)	120ipm (Simplex), 240ipm (Duplex)	
14	Scan Speed (Color)	120ipm (Simplex), 240ipm (Duplex)	
15	Scan Resolution	600dpi	
16	Scan Data Format	Monochrome: TIFF-Multi/Single Page, PDF-Multi/Single Page, Searchable PDF (Opt.), XPS-Multi/Single Page, DOCX (Opt.), XLSX (Opt.), PPTX (Opt.), Colour/Grayscale: JPEG, TIFF-Multi/Single Page, PDF-Multi/Single Page, Slim PDF, Searchable PDF (Opt.), XPS-Mul	
17	Scan Features	Scan Modes Standard: Full Colour, Auto Colour, Monochrome, Grayscale, Image Compression Colour/Grayscale: JPEG (High, Middle, Low)	
18	Print Speed	30ppm (A4)	
19	Print resolution	600x 600dpi (1 bit), 2,400 x 600dpi (with Smoothing)	
20	Fax Features	Super G3 Compatibility, Data Compression MH/MR/MMR/JBIG, Transmission Speed Approx. 3 Seconds Per Page, Fax Modem Speed Up to 33.6 Kbps	
21	Duplexing	Automatic	
22	Document Feeder	Optional, 300-Sheet DSDF or 100-Sheet RADF	
23	Input Paper Capacity (Standard)	1,200 Sheets	
24	Input Paper Capacity (Maximum)	3,200 Sheets	
25	Interface (Built-in)	USB, LAN	
26	Page Description Language (PDL)	PCL5e, PCL5c, PCL6 (PCL XL), PS3, PDF, XPS, JPEG	
27	Features	In Control with the Greatest of Ease, Advance e-BRIDGE Technology, Double the Scan Speed, Special Envelope Cassette, High Volume, High Toner Yield, Multi-Station Print Solution, Tilt Front Panel, Job Programs, Universal Grip for Paper Trays, Disable Scree	
28	Memory	2GB RAM, 320GB HDD	
29	Consumable	Toshiba T5018C	

30	Duty cycle	1,20,000 Copies	
31	Dimensions	585 x 586 x 787mm	
32	Weight	58Kg	
33	Others	Copy System: Indirect Electrostatic Photographic Method/OPC/LED Printing/ Heat Roller Fusing, Display: 10.1 Inch ColourWSVGA Touch Screen Tilting Display, Warm-Up Time: Approx. 20 Seconds, Max. Original Size: A3, Reproduction Ratio: 25% to 400%, CPU: Int	
34	Accessories	1.Top Cover, 2.Developer, 3. USB Cable & Power Cable, 4.Toner Cartige, 5.CD & Manual Book with 2 Drawer/1 Trolley	
37	Warranty	3 year	

04. *Scanner*

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	To be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Type	Flatbed and Sheet Fed Color Document Scanner	
6	Resolution	1200dpi (Flatbed), 600dpi (ADF)	
7	Scanning Speed (B & W)	25ppm / 10ipm	
8	Scanning Speed (Color)	25ppm / 10ipm	
9	Scanning Speed (Gray)	25ppm / 10ipm	
10	Scan size	A4 (Flatbed), Legal (ADF)	
11	Color Bit Depth	RGB x 30-bit internal / external	
12	Grayscale Bit Depth	8-bit per pixel internal / external	
13	Image sensor	Contact Image Sensor (CIS)	
14	Light source	3-color LED technology	
15	Interface (Built-in)	USB	
16	Interface (Optional)	LAN	
17	Sheet Capacity (ADF)	50 sheets	
18	Paper size (ADF)	8.5" x 11.7" duplex/simplex, 8.5" x 14" simplex (Max), 3.5" x 6.7" duplex, 3.5" x 5" simplex (Min)	
19	OS Compatibility	Windows 7, 8, 8.1, 10, Mac OS X 10.6.8 - 10.11.x	
20	MICR/ OCR	ABBYYFineReader OCR	
21	Control Panel	3 buttons- Power, Scan, Stop	
22	Duty cycle	1,500 sheets	
23	Dimensions	317.5 x 121.92 x 297.18mm	
24	Paper Weight	50 to 120 g/m2	
25	Weight	4.08Kg	
26	Others	Scanner Type: Flatbed color document scanner, Included Software: Epson Scan, Document Capture Software, ABBYYFineReader OCR, Rated Voltage: AC 100 - 120V, Power Consumption: 11W (Opertaing), 5.8W (Ready), 0.8W (Sleep), 0.15W (Off)	
27	Specialty	Versatile scanning from a leader in image capturing	

Sl No.			
		technology, Scan stacks of documents up to 25 ppm, Seamless compatibility with document management systems, Scan to online storage accounts, Organize easily with the included software suite, Streamline y	
28	Warranty	1 year	
29	Part No	B11B239502	

05.Desktop Computer

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer. The brand must be in Leaders quadrant of Gartner Magic Quadrant for Global Enterprise Desktop and Notebook, 2018 or later, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Processor	x64 Architecture 8th Generation Intel® Core™ i7 – 8500, 6-Cores processor or Higher	
6	CPU Clock Speed	3 GHz base frequency, up to 4.1 GHz with Intel® Turbo Boost Technology or higher	
7	Level 3 Cache	9MB or higher	
8	Memory	8GB 2666Mhz DDR4 Memory, 4 DIMM slot, upgradable to 32 GB	
9	Storage	1TB 7200 rpm SATA + 256GB SSD (boot drive for OS install)	
10	Graphics	Intel UHD Graphics 630 or higher	
11	Optical Drive	DVD+/-RW Drive	
12	LAN	Gigabit Ethernet	
13	Wi-Fi	Dual Band Wireless 802.11 ac	
14	Bluetooth	Bluetooth 4 or higher	
15	Ports	4 USB 2.0: rear 4USB 3.1 Gen 1: (2) front, (2) rear 1 DisplayPort 1.2; 1 VGA (rear) 1 Audio line-in; 1 Audio line-out, rear 1 RJ-45 Ethernet, rear; 1 Headset (headphone/microphone combo) jack, front	
16	Expansion Slots	1 M.2 PCIe x1 2230 (for WLAN) 1 M.2 PCIe x4 2280/2230 Combo (for storage)	
17	Security	Trusted Platform Module (TPM) 2.0 (Infineon SLB9670), Common Criteria EAL4+ Certified	
18	Multimedia	Conexant CX20632 codec, 2 W internal speaker, universal audio jack, headset and headphone front ports (3.5 mm), multi-streaming capable	
19	Power supply Unit	180W internal power supply	
20	Energy efficiency compliance	ENERGY STAR® certified and EPEAT® Gold registered	
21	Chassis	Original OEM Chassis with OEM Logo Ambushed, Form factor: Micro/mini tower	
22	Color	Black	
23	Manufactured and Assembled by	OEM assembled, shall have OEM Service Tag	
24	Monitor	Same Brand 18.5 Inch or higher LED Monitor, Color: Black	

25	Keyboard	Same Brand USB Business Keyboard, Color: Black	
26	Mouse	Same Brand USB Optical Mouse, Color: Black	
27	Warranty	3 Years full Manufacturer's warranty with all spare parts & service. Warranty information must be available in the manufacturer's website.	
28	Accessories	AC Power cord for CPU Monitor Power cord/Adapter and Display cable	

06.Laptop

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer. The brand must be in Leaders quadrant of Gartner Magic Quadrant for Global Enterprise Desktop and Notebook, 2018 or later, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Processor	x64 Architecture 8th Generation Intel® Core™ i5 - 8265U, 4-Core processor or higher	
6	CPU Clock Speed	1.6 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology or higher	
7	Level 3 Cache	6MB or higher	
8	Memory	8GB DDR4-2400MHz SDRAM, upgradable to 32GB, Transfer rates up to 2400 MT/s.	
9	Graphics	Integrated Intel UHD Graphics 620 or higher	
10	Storage	256 GB PCIeNVMe M.2 SSD (boot drive for OS install) + 1 TB SATA HDD	
11	Display	14 inch or less, HD SVAeDP anti-glare LED-backlit	
12	LAN	Integrated Gigabit Ethernet	
13	Wi-Fi	Integrated Dual Band Wireless 802.11 ac	
14	Bluetooth	Integrated Bluetooth 4.2	
15	Webcam	Integrated HD 720p webcam with dual-microphone array	
16	Audio & Speaker	Integrated Sound Card with 2 integrated speaker	
17	I/O Connector	2 USB 3.1 Gen 1;1 USB 3.1 Type-C™ Gen 1 (Power delivery, DisplayPort™); 1 RJ-45;1 HDMI 1.4b;1 Media Card reader; 1 headphone/microphone combo jack;	
18	Touchpad	Click pad with multi-touch gesture support	
19	Keyboard	Spill-resistant with numeric keypad	
20	Battery	Minimum 3-cell, 45 Whr Lithium Ion Battery, Standard backup time minimum 6 hrs.	
21	Security Feature	Finger Print reader, TPM 2.0 integrated in chipset, Security slot lock, BIOS level Secure erase	
22	Certification	ENERGY STAR® certified and EPEAT® Gold registered	
23	Power Adapter	45-watt USB Type-C AC Adapter with standard Power Cord	
24	Color	Silver/Aluminum/Black	
25	Weight	Maximum 1.7 kg	

26	Manufactured and Assembled by	OEM assembled, shall have OEM Service Tag	
27	Accessories	Original OEM business Carrying Case/Backpack External wireless optical Mouse	
28	Warranty	3 Years full Manufacturer's warranty with all spare parts & service. Warranty information must be available in the manufacturer's website.	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Supplier with Seal	Date:
Name of Supplier	

Note:

1. **Column 1, 2, 3 to be filled in by the Procuring Entity and Column4 by the Supplier.**

প্রফেসর ড. মোঃ হুমায়ুন কবির মজুমদার
অধ্যক্ষ
সরকারি এডওয়ার্ড কলেজ, পাবনা।